Prior to determining focus area:
- Determine infrastructure necessary to support lesson study
- Establish team and schedule planning time
- Set norms and procedures

Prior to planning and designing the lesson:
- Conduct background research
- Unpack standards
- Utilize data to target instruction
- Consider strategies for struggling learners

Prior to implementing and observing the lesson:
- Determine who will teach and when/where the lesson will be delivered
- What materials will be needed
- Who will be invited

Prior to reviewing and refining the lesson:
- Individual reflection prior to share-out