Brevard Public School’s
Multi-Tiered System of Support (MTSS)
Data Team Process for Secondary

**School Leadership Team Meetings**

**Members:**
1. Administration
2. Teacher Leaders

**Purpose:**
Uses Tier 1 Core Data to track school-wide trends, student progress, monitor curriculum articulation, map existing resources, determine staff development needs, and identify students exhibiting Early Warning Indicators.

**Possible Actions:**
1. Analyze and create actions to support instruction.
2. Analyze data to create School Improvement goals.
3. Analyze Early Warning Systems data to problem solve solutions.
4. Analyzes discipline, attendance and grade point average data.
5. Evaluates effectiveness of school wide supports.
6. Professional discussion is focused on standards and positive actions for the school.
7. Create and implements a plan to ensure fidelity of instruction is occurring.
8. Regularly monitors the percentage of students designated as off track.

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**Teacher Data Team Meetings**

**Departments, Teams, Professional Learning Committees, CMA Teams**

**Possible Members:**
1. Administration
2. Teachers
3. Content Coaches
4. ESE Resource
5. Guidance
6. Speech and Language
7. School Psychologist

**Purpose:**
Uses Tier 1 Data to determine core instructional and curricular effectiveness; monitors changes across assessment windows.
Uses Tier 2 Data to determine intervention effectiveness, progress of individual students in interventions, monitors fidelity of interventions and consults with parents.

**Possible Actions:**
1. Determine Tier 1 or Tier 2 differentiated instructional strategies.
2. Engages in the Problem Solving Model.
3. Plans for modification of instruction and interventions based on student needs.
4. Design Interventions based on EWI appropriate for individual students.
5. Analyze formative assessment
6. Documentation of the action steps within student records
7. Gather student information, historical data, parent communication, multiple data sources.
8. Regularly monitors the progress of students designated as off track.

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**Individual Problem Solving Meetings**

**Possible Members:**
1. Administration
2. Teacher
3. Content Coaches
4. ESE Resource
5. Guidance
6. IPST Chair
7. School Psychologist
8. Staffing Specialist
9. Parent

**Purpose:**
Uses Tier 1 and Tier 2 Data for gaps in achievement, apply problem solving process, develop hypothesis, goal statements, Tier 3 Interventions and consults with parents.
Uses Tier 3 Data to determine intervention fidelity and success, and consults with parents.

**Possible Actions:**
1. Design intensive intervention for individualized Tier 3 instruction.
2. Utilize data based decisions
3. Engage in the Problem Solving Model
4. Determine instructional strategies for Tier 3
5. Determine possible screenings needed to gather additional information
6. Creates and implements a plan to ensure fidelity of the strategies are occurring.
7. Documentation of the action steps and student response to intervention strategies within student record.